



2905 Municipal Pier Road Shreveport, LA 71119  
 Phone: 318-631-7414 Fax: 318-631-7413 E-mail: jaime@shreveportyachtclub.com

**PARTY RULES, CONTRACT, PRICING & HOLD HARMLESS AGREEMENT**

<b>Person/Organization Using the Club:</b>					
<b>Phone Number:</b>		<b>e-mail:</b>			
<b>Date Requested:</b>		<b>Start Time:</b>		<b>Est. End:</b>	
<b>Facilities Requested (inside/outside):</b>			<b>Est. Number of Guests:</b>		
<b>Type of function:</b>					
<b>SYC Member to be present:</b>					

1. In consideration of the use of the Shreveport Yacht Club, I/We agree to indemnify and hold harmless the Shreveport Yacht Club, Board of Directors, and staff for any and all bodily injury, sickness, disease, or any property damage arising out of use of the Shreveport Yacht Club.
2. I/We agree to be responsible for reimbursing the Shreveport Yacht Club for any loss of equipment or damaged equipment or property owned by the Shreveport Yacht Club or any of its members.
3. I/We will be responsible to see that the facility is left free of debris and in a normal clean condition, except as agreed to in advance, based on the janitorial fee to be paid.
4. I/We agree to purchase all beverages (liquor, wine, beer, soft drinks) required for said function from the Shreveport Yacht Club. If specialty beverages are needed for the party, they are to be ordered through the club. If they are not ordered through the club and brought in, the party will be charged retail value or other appropriate fees for them, such as a corking fee for specialty wines or liquor.
5. I/We agree to pay the fee for the contracted number of guests, regardless of lesser actual attendance. I/We also accept that the fee will be increased, as appropriate, if the number of guests in attendance exceeds the number contracted for.
6. I/We hereby certify that this function is not associated with and has nothing to do with any POLITICAL rally or meeting. Additionally, it is not for the express purpose of generating a profit for the sponsoring member, a company, or the organizers of the party.

7. When the Club is to provide food and/or drinks for a party, two weeks advanced planning is required to allow for ordering and receipt of supplies. One week is required for either party to cancel the agreement for use of the facilities and the conditions set forth.
8. The sponsoring member, if applicable, shall be present throughout the duration of the sponsored party and agrees to pay all fees/charges associated with the party.
9. If there is no Sponsoring Member for the Party, the party must be approved by two of the three members of the Party Committee and the party organizers must furnish a deposit equal to the club rental plus 100% of anticipated charges to the Club Manager no later than two weeks prior to the party.
10. At no time will any part of the club be closed to members.
11. The Manager or staff, at their discretion, may prohibit any party props or decorations deemed to be inappropriate, unsafe or destructive to club property.
12. No inside party shall exceed 50 people, due to Fire Marshall's occupancy limitations.
13. No outside party shall exceed 200 people, unless specifically approved by the Board of Directors.
14. All Member parties of 20 or more are required to have a contract.
15. Member Parties of 20 or less shall not be required to pay a fee, unless: (A) they require specific support by the normally scheduled staff, or; (B) they do not leave the grounds as neat and orderly as they found them.
16. No combination of outside parties shall exceed 200 people total, unless specifically approved by the Board of Directors. This includes member's gatherings of less than 20 people not being charged a fee.
17. No inside parties shall be scheduled on Friday night or all day Sunday, as these times are reserved for members. Advanced set-up and decorating for a party, particularly inside parties, is to be arranged with the manager.
18. The bar area is reserved for the general membership and cannot be rented. ***Guests attending a private party are welcome to purchase drinks at the bar, provided they are at least 21 years of age.***
19. Private parties will be charged for any Shreveport Yacht Club supplies used, including tablecloths.
20. Private parties will be charged for wages for all Shreveport Yacht Club employees required to remain on the premises after normal operating hours.
21. Security may be required, as a direct expense of the party. The Board of Directors/Party Committee may dictate security requirements, based upon the nature, size and time frame of the party. All high school/college parties shall provide a guest list and security.
22. The volume of music and activities will be minimized so that it does not disturb other members. Set up and positioning of bands or amplified music is to be explained during a walk-through with the Party Committee/Manager.

23. Rentals and fees shall be charged according to the tables below:

### RENTAL SCHEDULE

	<b>FAMILY PARTIES</b> (Member family, relatives or friends)	<b>COMPANY/NO SPONSOR PARTIES</b> (company parties, wedding receptions, professional organizations)
Inside, <20 people	\$00	\$150
Inside, 21-50 people	\$50	\$300
The upper deck is available for "outside" prices. Maximum capacity is 30 people.		
Outside, <30 people	\$00	\$150
Outside, 31-50 people	\$50	\$300
Outside, 51-75 people	\$75	\$400
Outside, 76-100 people	\$100	\$500
Outside, 101-125 people	\$125	\$600
Outside, 126-150 people	\$150	\$700
Outside, 151-175 people	\$175	\$800
Outside, 176-200 people	\$200	\$1000

### MISCELLANEOUS FEES

- Janitorial Fee: \$100 (>150 people, \$150)
- Paper Products \$15 (minimum)
- A 20% gratuity will be added to the cost of goods and services provided for the party, not including rental fee.
- Extra employees (bartenders, cooks, etc) - \$15 per hour per employee

### BEVERAGES

Soft Drinks And Bottled Water	Coke, Diet Coke, 7-Up, Diet 7-Up, Dr. Pepper, Diet Dr. Pepper, etc...	*We can fill an ice chest with an assortment of soft drinks and water for \$1.00 each
Beer	Bud Light, Miller Light, Coors Light, Sam Adams, Heineken, Red Stripe, Corona, Dos Equis, Shiner Bock, etc...	Domestic: \$1.50 Imported: \$2.00 *Kegs are available upon special request
Wine	Our House Wine is Sutter Home -Chardonnay, Cabernet, Merlot, White Zinfandel, White Merlot, Pinot Grigio	By the Glass: \$2.50 750 ml Bottle: \$8.50 1.75 L Bottle: \$12.00
Bourbon	Tangle Ridge, 10 High, Seagram's 7, Seagram's VO, Jack Daniels, Jim Beam, Old Charter, W. L. Weller, Crown Royal, Gentleman's Jack	Small: \$3.50 Large: \$4.50
Scotch	Ushers, J&B, Glen Morangie, Glenlivet, Johnny Walker Red, Chivas Regal, Jameson Irish	Small: \$3.50 Large: \$4.50
Vodka	Absolute, Gray Goose, Stoli	Small: \$3.50 Large: \$4.50

Rum	Parrot Bay, Bacardi, Mount Gay, Captain Morgan, Bacardi Dark, Bacardi Special	Small: \$3.50 Large: \$4.50
Gin	Tanqueray, Bombay	Small: \$3.50 Large: \$4.50
Specialty Drinks	Brandy Alexander, Black Russian, White Russian, Colorado Bulldog	Small: \$5.00 Large: \$6.00
Misc	Amaretto	Small: \$3.50 Large: \$4.50
	Brandy, Campari, Kaluha,	Small: \$4.00 Large: \$5.00
	Jose' Cuervo, Chambord, Cointreau, Grand Marnier	Shot: \$4.50
	Couvoisier	\$6.00

**FOOD**

Hamburger	\$3.50
Cheeseburger	\$3.75
Hot Dogs	\$2.50
Hot Links	\$3.00
Corn Dog	\$2.25
Chicken Breast	\$2.50
French Fries	\$1.25
Ice Cream	\$0.75

Please make note of any beverages, food, or other special services you would like to order for your event:

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Sponsoring Member/Party Organizer (circle one)

Manager, Shreveport Yacht Club

\_\_\_\_\_

Date

\_\_\_\_\_

Date

**Party Committee signatures are required when there is no Sponsoring Member.**

\_\_\_\_\_

Party Committee Member

\_\_\_\_\_

Party Committee Member

\_\_\_\_\_

Date

\_\_\_\_\_

Date

**Board of Directors approval is required for parties over 200 people or combinations thereof.**

\_\_\_\_\_

Board Member (signifying approval of entire Board of Directors)

\_\_\_\_\_

Date